



BOBBY JINDAL
GOVERNOR

ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana

Division of Administration
Office of Contractual Review

November 3, 2009

Ms. Chris Stewart
State Contracts/Grants Reviewer
Department of Economic Development
Post Office Box 94185
Baton Rouge, LA 70804-9185

Dear Ms. Stewart:

Enclosed are approved copies of the following cooperative endeavor agreement, received in our office on September 29, 2009. This agreement is being approved under the authority of Executive Order BJ 2008-29, issued August 5, 2008.

Department of Economic Development

OCR# 252-001022 CFMS# 684839 Urban Restoration Enhancement Corporation

The OCR and CFMS numbers preceding the cooperative party's name has been assigned by this office and are used as identification for this cooperative endeavor. The CFMS number is the system assigned number for the ISIS Contract Financial Management System. Please use these numbers when referring to the cooperative endeavor in any future correspondence or amendment(s).

We appreciate your continued cooperation.

Sincerely,

Sandra G. Gillen
Sandra G. Gillen, CPPB
Director

SGG/pl

Enclosure

RECEIVED

NOV 10 2009

CONTRACTS/GRANTS REVIEWER

10049-21
684839

STATE OF LOUISIANA
DEPARTMENT OF ECONOMIC DEVELOPMENT
AND

URBAN RESTORATION ENHANCEMENT CORPORATION, (UREC)

COOPERATIVE ENDEAVOR AGREEMENT *(line item appropriation)*

THIS COOPERATIVE ENDEAVOR (sometimes herein referred to as "agreement" or as "contract"), has been made and entered into and is effective as of the 1ST day of **JULY**, 2009, by and between the **LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT** of the State of Louisiana, Capitol Annex Building, 1051 North 3rd Street, P. O. Box 94185, Baton Rouge, La. 70804-9185, hereinafter referred to as "State," as "LED", and/or as "Agency", and (Urban Restoration Enhancement Corporation, UREC), officially domiciled at (6315 Greenwell Street #1, Baton Rouge LA 70812; Mailing Address: P.O.Box 73032 Baton Rouge, LA 70874), hereinafter referred to as "Contracting Party", or as "Recipient Entity".

ARTICLE I

WITNESSETH:

1.1 WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

1.2 WHEREAS, Act 10 of the 2009 Regular Session of the Louisiana Legislature, which was adopted in accordance with Article VII, Section 10, of the Constitution of the State of Louisiana, is the appropriation for the expenditure of State funds, and said Act 10 contains a line item appropriation within the Agency's budget for the benefit of URBAN RESTORATION ENHANCEMENT CORPORATION of which the sum of ONE HUNDRED AND FIFTY THOUSAND & NO/100 (\$150,000.00) DOLLARS has been allocated for this project, as set forth in Attachment A Plan, which is attached to this agreement and made a part hereof;

1.3 WHEREAS, the agency desires to cooperate with the Contracting Party in the implementation of the Project as hereinafter provided;

1.4 WHEREAS, the public purpose is described as:

UREC is a not-for-profit, community development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development

1.5 WHEREAS, the Contracting Party has provided all required information in accordance with the governor's Executive Order BJ 2008-30 on accountability for line item appropriations; and is attached to this agreement and made a part hereof by reference as "Attachment E".

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE II

SCOPE OF SERVICES

2.1 The Contracting Party shall:

To provide regional entrepreneurial training and small business development in the Capital Area Region.

2.2 Deliverables:

1. To plan, coordinate and execute a one-day Small Business Resource Conference tentatively scheduled for June 26, 2010
2. To register 150 small business owners and partners to attend the June 26, 2010 Small Business Resource Conference
3. To provide 30 hours of entrepreneurial training by June 30, 2010 for 50 individuals that are interested in starting or expanding a small business but do not meet TANF program guidelines.
4. To provide 6 hours of one-on-one small business counseling, coaching and/or technical assistance to 24 individuals that are interested in starting or expanding a small business but do not meet TANF program guidelines by June 30, 2010.
5. To provide a total of three 3-hour personal development workshops serving 30 small business owners in 3 rural communities by June 30, 2010

Contracting Party will provide to State written quarterly **Progress Reports (Attachment C)** outlining the Contracting Party's resources, initiatives, activities, services and performance consistent with the provisions, goals and objectives of this agreement and (*monthly or at least quarterly*) **Cost Reports (Attachment D)** which provide detailed cost information outlining the use of appropriated funds. **Attachment C Progress Report and Attachment D Cost Report** are attached to this agreement and made a part thereof by reference.

2.3 Budget: The **Budget** for this project is incorporated herein as "**Attachment B**" which is attached hereto and made a part hereof by reference and shows all anticipated revenues and expenditures provided by this cooperative endeavor. The **Budget** for this project shall not exceed the total sum of ONE HUNDRED AND FIFTY THOUSAND & NO/100 (\$150,000.00) DOLLARS which sum shall be inclusive of all costs or expenses to be paid by State in connection with the services to be provided under this agreement. This is the total sum that has been appropriated for this project by State. No state funds shall be paid for any one phase of this agreement that exceeds the categories shown on the **Budget** attached as "Attachment B", without the prior approval of State.

ARTICLE III

CONTRACT MONITOR

3.1 The Contract Monitor for this contract is John W. Matthews, Jr., Director, Small Business Services, however, the Secretary of LED, or his designee, will designate and may change from time to time, one or more persons on his staff to act as the LED's project representative or as the "Contract Monitor" for this contract, to provide liaison between the Contracting Party and the LED, and to perform various duties which are specifically provided for in this agreement; and any changes in the Contract Monitor shall not require any amendment to this agreement.

3.2 Monitoring Plan: (A) During the term of this agreement, Contracting Party shall discuss with

State's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. Contract Monitor shall review and analyze Contracting Party's **Plan** to ensure Contracting Party's compliance with contract requirements.

(B) The Contract Monitor shall also review and analyze the Contracting Party's written **Progress Reports** and **Cost Reports** and any work product for compliance with the Scope of Services; and shall

1. Compare the Reports to Goals/Results and Performance Measures outlined in this contract to determine the progress made;
2. Contact Contracting Party to secure any missing deliverables;
3. Maintain telephone and/or e-mail contact with Contracting Party on contract activity and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are being achieved, and to verify information when needed.
4. Assure that expenditures or reimbursements requested in **Cost Reports** are in compliance with the approved **Budget**. Contract Monitor shall coordinate with agency's fiscal office for reimbursements to Contracting Party and shall contact Contracting Party for further details, information or documentation when necessary.

(C) Between required performance reporting dates, Contracting Party shall inform Contract Monitor of any problems, delays or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party, and any assistance which may be needed to resolve the situation.

ARTICLE IV **PAYMENT TERMS**

4.1 Provided Contracting Party's progress and/or completion of the Contracting Party's services are to the reasonable satisfaction of State, payments to the Contracting Party shall be made by State on a reimbursement basis, after receipt from the Contracting Party and approval by State of **Monthly Cost Reports** requesting reimbursement, and certifying that such expenses have been incurred. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by Contracting Party, and shall be subject to audit, as hereinafter stated.

4.2 Travel expenses, if any, shall be reimbursed only in the event that this agreement provides for such reimbursement, such travel expenses are included in the Contracting Party's approved compensation, budget or allocated amount, and then only in accordance with Division of Administration Policy and Procedure Memorandum No. 49. Invoices and/or receipts for any pre-approved reimbursable expenses or travel expenses must be provided or attached to periodic invoices for reimbursement.

(If funds are being advanced under cost reimbursement, and in accordance with the guidelines, the advance must be limited to a maximum of 25% of the total amount, and appropriate language should be inserted here).

4.3 Reimbursements under this agreement will be allowed only for expenditures occurring between and including the dates of July 1, 2009 and June 30, 2010, and this project and all of the Contracting Party's services shall be completed by that date. Payment is contingent upon the availability of funds and upon the approval of this agreement by the Office of Contractual Review.

4.4 The Contract Monitor shall monitor disbursements on a monthly basis. Under circumstances such that the recipient entity has not demonstrated substantial progress towards goals and objectives, based on established measures of performance, further disbursements shall be discontinued until substantial progress is demonstrated or the entity has justified to the satisfaction of the agency reasons for the lack of progress. If the agency determines that the recipient failed to use the Line Item Appropriation within the estimated duration of the project or failed to reasonably achieve its specific goals and objectives, without sufficient justification, the agency shall demand that any unexpended funds be returned to the state treasury unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget.

(If the Cooperative Endeavor is with a non-governmental entity for economic development purposes, it must contain the following:

If the Contracting Party defaults on this agreement, breaches the terms of this agreement, ceases to do business, or ceases to do business in Louisiana, it shall be required to repay the State. In any such event this agreement shall be terminated by written notice, and within thirty (30) days of such notice of termination the Contracting Party shall repay to the State the amount of all funds disbursed to it under this agreement.

4.5 Taxes: Contracting Party hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement and/or legislative appropriation shall be Contracting Party's obligation and identified under Federal tax identification number 72-1223347.

ARTICLE V **TERMINATION FOR CAUSE**

5.1 The State may terminate this agreement for cause based upon the failure of Contracting Party to comply with the terms and/or conditions of the agreement; provided that the State shall give Contracting Party written notice specifying Contracting Party's failure. If within thirty (30) days after receipt of such notice, Contracting Party shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place Contracting Party in default and the agreement shall terminate on the date specified in such notice. Contracting Party may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contracting Party shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

ARTICLE VI **TERMINATION FOR CONVENIENCE**

6.1 The State may terminate the agreement at any time by giving thirty (30) days written notice to Contracting Party. Upon receipt of notice, Contracting Party shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders, for materials, facilities, services and supplies in

connection with the performance of this Agreement. Contracting Party shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

ARTICLE VII

OWNERSHIP

7.1 All records, reports, documents and other material delivered or transmitted to Contracting Party by the State shall remain the property of the State, and shall be returned by Contracting Party to the State, ~~at Contracting Party's expense, at termination or expiration of this agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by Contracting Party in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contracting Party to the State at Contracting Party's expense at termination or expiration of this agreement.~~

ARTICLE VIII

ASSIGNMENT

8.1 Contracting Party shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State, provided however, that claims for money due or to become due to Contracting Party from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

ARTICLE IX

FINANCIAL DISCLOSURE

9.1 Each recipient shall be audited in accordance with R.S. 24:513. If the amount of public funds received by the provider is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the goals and objectives.

ARTICLE X

AUDITOR'S CLAUSE

10.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all records and accounts of Contracting Party which relate to this agreement.

10.2 Contractor and any subcontractors paid under this agreement shall maintain all books and records pertaining to this agreement for a period of three years after the date of final payment under the prime contract and any subcontract entered into under this agreement.

ARTICLE XI

AMENDMENTS IN WRITING

11.1 Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid ~~only when it has been reduced to writing, executed by all parties and approved by the Director of the~~

ARTICLE XII
FISCAL FUNDING CLAUSE

12.1 The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

ARTICLE XIII
TERM OF CONTRACT

13.1 This agreement shall begin as of **July 1, 2009**; the Contractor's services hereunder and this project shall be completed by **June 30, 2010**; and this contract shall terminate on **July 31, 2010**, unless amended in writing and approved by all parties, including the Division of Administration, Office of Contractual Review. Any amendment to extend the date to complete the project must be fully executed by **June 30, 2010**.

ARTICLE XIV
DISCRIMINATION CLAUSE

14.1 The Contracting Party agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Contracting Party agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contracting Party agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Contracting Party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

ARTICLE XV.
AGREEMENT APPROVAL

This agreement shall not be effective until it has been approved and signed by all parties, and until it has been approved by the Division of Administration, Office of Contractual Review.

ARTICLE XVI.
CHOICE OF LAW

This is a Louisiana contract and all of its terms shall be construed in accordance with and all disputes shall be governed by the laws of the State of Louisiana, of the United States of America; and all parties submit themselves to the jurisdiction of the Courts located in the Parish of East Baton Rouge, in the State of Louisiana, in the event of any legal proceedings in connection with this contract.

ARTICLE XVII.
ENTIRE AGREEMENT

This agreement, together with any exhibits and/or attachments specifically incorporated herein by reference, constitute the entire agreement between the parties with respect to the subject matter of this agreement.

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the 18 day, of Sept, 2009

WITNESSES:

Luddy Blankenship

Joyce Saunders

John Mattheis
LED Contract Monitor

**LOUISIANA DEPARTMENT OF
ECONOMIC DEVELOPMENT**

By: [Signature]
Kristy McLean
Undersecretary

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the 2nd day, of September, 2009

WITNESSES:

Goyce D. James

[Signature]

Contracting Party

[Signature]
(Signature of Authorized Person)
Emel J. Alexander, UREC Executive Director
(Name and Title, printed or typed)

APPROVED
Office of the Governor
Office of Contractual Review

NOV 03 2009

Sandra B. Gillen
DIRECTOR

<p>“ATTACHMENT A” PLAN</p>	<p>NAME OF CONTRACTING PARTY: Urban Restoration Enhancement Corporation, UREC</p> <p>NAME AND BRIEF NARRATIVE OF PROGRAM: UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development.</p>	
<p>Program Goals, Objectives, Expected Outcomes/Results Activities and Related Performance Measures (Duplicate pages as needed for each goal identified). What are the goals, objective(s), expected outcomes/results for this program. Indicate the expected outcomes/results for each goal. Explain how each goal, objective, outcome/result is measured. Identify activities that will be implemented to achieve expected outcomes, the person(s) responsible for implementing the activity, and the expected completion date.</p>	<p>1. Program Goal (Goals are the intended broad, long-term results. Goals are clear statements of the general end purposes toward which efforts are directed.)</p> <p>To provide entrepreneurial training and small business development in the Capital Area Region</p>	
<p>2. Program Objective(s) (Objectives are intermediate outcomes--specific, measurable steps towards accomplishing the goal. They identify the expected outcomes and results).</p>	<p>1. To plan, coordinate and execute a one-day Small Business Resource Conference tentatively scheduled for June 2010</p> <p>2. To register 150 small business owners and partners to attend the June 26, 2010 Small Business Resource Conference</p> <p>3. To provide 30 hours of entrepreneurial training by June 30, 2010 for 50 individuals that are interested in starting or expanding a small business but do not meet TANF program guidelines.</p> <p>4. To provide 6 hours of one-on-one small business counseling, coaching and/or technical assistance to 24 individuals that are interested in starting or expanding a small business but do not meet TANF program guidelines by June 30, 2010.</p> <p>5. To provide a total of three 3-hour personal development workshops serving 30 small business owners in 3 rural communities by June 30, 2010</p>	
<p>3. Relevant Activity (Activities) (An activity is a distinct subset of functions or services within a program.)</p>	<p>Recruit program participants, schedule counseling services, schedule dates for entrepreneurial training, identify rural communities, identify community stakeholders (including schools, churches, businesses and social service agencies in that parish) and secure relevant partnerships, with schools, churches, businesses and social service agencies in that parish. Secure location, partners and coordinate logistics for June 2010 Small Business Resource Conference</p>	
<p>4. Performance Measure(s) (Measure the amount of products or services provided or number of customers served. Specific quantifiable measures of progress, results actually achieved and assess program impact and effectiveness.)</p>	<p>1. The percentage of surveyed attendees citing positive benefits as a result of attending the one-day Small Business Resource Conference</p> <p>2. The number of registered attendees for the June 28, 2010 Small Business Resource Conference</p> <p>3. The number of non-TANF eligible individuals receiving one-on-one technical assistance by June 30, 2010.</p> <p>4. The number of individuals that complete 30 hours of entrepreneurial training by June 30, 2010</p> <p>5. The number of personal development workshops held in rural communities by June 30, 2010</p>	

"ATTACHMENT B"

Page 1

Project Budget (2009-10)

Urban Restoration Enhancement Corporation, (UREC)

Anticipated Income or Revenue

Sources (List all sources of revenue)	Amount
LED Line Item Appropriation	\$ 150,000.00
DSS-Poverty Intervention	200,000.00
City of Baker	50,000.00
City of Zachary	50,000.00
Urban Meadows Apartments	390,000.00
Urban Villa /Grandparents House	155,000.00
SEEDCO	54,500.00
LHFA	1,050,000.00
LED-TANF Microenterprise Development Initiative	75,000.00
DSS-Vita Tax Services	9,500.00
TOTAL	\$ 2,184,000.00

Anticipated Expenses

<u>Expense Categories</u>	<u>Total Amount</u>	<u>Amount of line Item Appropriation</u>
Salaries	\$ 483,037.00	\$ 65,166.00
Related Benefits	119,575.00	11,634.00
Travel	16,500.00	4,000.00
Operating Services		
Advertising	16,500.00	6,000.00
Printing	16,500.00	4,000.00
Maintenance of Equipment	6,000.00	1,000.00
Maintenance of Office	10,000.00	3,000.00
Rentals	20,000.00	12,000.00
Dues and Subscriptions	8,000.00	2,000.00
Telephones	15,000.00	4,000.00
Postage	11,000.00	2,100.00
Utilities	75,000.00	3,600.00
Other-Ins., Conf, Trng, Mtg	85,000.00	14,000.00
Office Supplies	30,000.00	12,000.00
Professional & Contract Services	20,000.00	5,500.00
Other Charges	251,888.00	0
Acquisitions & Major Repairs	1,000,000.00	0
TOTAL USE OF APPROPRIATION	\$ 2,184,000.00	\$ 150,000.00

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services shall be detailed using pages 2 and 3 of Attachment B).

ATTACHMENT B

Page 2

STAFFING CHART

Name of
Organization: Urban Restoration Enhancement Corporation, UREC

Name of
Program: Urban Restoration Enhancement Corporation, UREC

Name	Title	Total Salary Amount	Total Salary Paid by Appropriation Amount	Appropriation Percentage	Related Benefits	Full time or Part Time # of months
Joyce James	Operations Manager	\$ 54,598.00	\$ 44,598.00	82%	\$ 8,920.00	Full-Time
Karla Collins	Fiscal Manager	54,495.00	7,568.00	14%	1,514.00	Full-Time
Emel Alexander	Executive Director	75,000.00	6,000.00	8%	1,200.00	Full-Time
TBD	Executive Assistant	7,000.00	7,000.00	100%	0	Full-Time

ATTACHMENT B

Page 3

SCHEDULE OF PROFESSIONAL AND OTHER CONTRACT SERVICES

Name of Organization: Urban Restoration Enhancement Corporation, UREC

Name of Program: Urban Restoration Enhancement Corporation, UREC

Name and Address of Individual and/or Firm	Nature of Work Performed and Justification for Services	Total Contract Amount	Total Paid by Appropriation
Connectivity Two Designs	Technology Consultants	\$ 8,000.00	\$ 4,000.00
Don DeVille, CPA	Annual Financial Audit	6,000.00	1,500.00

“ATTACHMENT C”

Progress Report

(To be submitted monthly showing progress achieved. Duplicate pages as needed.)

Organization: _____

Contact Name: _____

Telephone: () _____ Fax: () _____

		% Complete
Goal:		
Objective(s):		
Activity(Activities) Performed:		
Performance Measure(s):		

"ATTACHMENT D"

Cost Report for the Period of

Expense Category	Approved Total Amount	(Quarterly) Expenditures (Monthly)	Total Cumulative Year to Date Expenditures	Balance Remaining
Salaries	\$65,166.00			
Related Benefits	\$11,634.00			
Travel	\$4,000.00			
Operating Services				
Advertising	\$6,000.00			
Printing	\$4,000.00			
Maintenance of Equipment	\$1,000.00			
Maintenance of Office	\$3,000.00			
Rentals	\$12,000.00			
Dues/Subscriptions	\$2,000.00			
Telephones	\$4,000.00			
Postage	\$2,100.00			
Utilities	\$3,600.00			
Other	\$14,000.00			
Office Supplies	\$12,000.00			
Professional Services	\$5,500.00			
Other Charges	0			
Acquisitions & Major Repairs	0			
TOTAL	\$150,000.00			

(Expense categories must reflect budget categories listed in "Attachment B" budget.)

* Should reflect contract payment terms, either quarterly or monthly.

ATTACHMENT E
Disclosure and Certification Statement

Act 19 of 2008

20-945

Contractor's Name: Urban Restoration Enhancement Corporation (UREC)

Contractor's Mailing Address: P. O. Box 73032, Baton Rouge, LA 70874-3032

Name of Program: "UREC is a not-for-profit, community based development organization committed to the rebuilding of neighborhoods; focused on affordable housing; specializing in education and training; and dedicated to social and economic development."

Organization Type: Non-Profit

Private entities required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

See Attachment

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

See Attachment

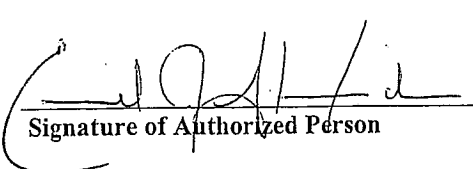
List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

☐ I hereby certify that this organization has no outstanding audit issues or findings.

☒ I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

Attach a completed Federal Form W-9 (Request for Taxpayer Identification Number and Certification)

I hereby certify that I have reviewed the above information, it is true and correct to the best of my knowledge, and I am the duly authorized representative of the organization.


Signature of Authorized Person

Emel J. Alexander Executive Director
Print Name and Title

08-02-09
Date

URBAN RESTORATION ENHANCEMENT CORPORATION
CURRENT LISTING OF BOARD MEMBERS

June 2009

OFFICERS:

Chair (4th Term/7 Years)

Gail S. Adkins
Attorney, EBRP District Attorney's Office
P. O. Box 1901
Baton Rouge, LA 70821
16275 Flannery Road
Baton Rouge, LA 70816
(225) 389-3404 (W)
(225) 389-8350 (F)
(225) 252-3775 (C)

EMAIL: gsadkins@hotmail.com

Finance & Executive Committee

D.O.B.

Vice Chair (4th Term, 7 Years)

Dr. Ronald T. Jackson, CHBC
CEO LEAD Training Resources Group
& Joy Corporation/Jubilee Fellowship
3650 Highway 19, Suite C
Zachary, LA 70791
6671 Maple Street
Zachary, LA 70791
(225) 654-7539 (H)
(225) 654.1596 (C)
(225) 654-1596 (F)
(225) 938-2533 (C)

EMAIL: rtjack@bellsouth.net

Finance & Executive Committee

D.O.B. 9/18/62

Treasurer

Jonathan Shaw (3rd Term, 5 Years)
Disability Program Navigator
1720 Elvin Dr
Baton Rouge, LA 70810
(225) 761.1664 (H)
(225) 772.8323 (C)

EMAIL: jshaw70@earthlink.net

Finance & Executive Committee

D.O.B. 1/23/70

Secretary

Gloria Winchester (2nd Term, 4 Years)

Mortgage Lender

5328 Government Street

Baton Rouge, LA 70806

(225) 376.4512 (O)

(225) 381.0914 (F)

(225) 810.9942 (C)

EMAIL: gwinchester@whitneybank.com

Finance & Executive Committee**Current Board Members & Past Chairs****1st Past Chair (Charter/9 Terms/18 Yrs)**

Willie Hawkins, Ext. Asst. to Vice-Chancellor

Louisiana State University

5952 Larchwood

Baton Rouge, LA 70812

Systems Office

Baton Rouge, LA 70803

(504) 578-0335 (W)

(225) 356-6588 (H)

(225) 952-3691 (P)

(504) 578- (FAX)

EMAIL:

Audit Committee Chair

D.O.B. 4/7/45

Jada L. Lewis (2nd Term, 4 Years)

Youth Representative, Glen Oaks High School

6315 Greenwell Street, #59

Baton Rouge, LA 70812

(225) 358.4364 (H)

EMAIL: jada1792@yahoo.com

Audit Committee

D.O.B.

Craig Pourciau (2nd Term, 3 Years)

Senior Partner

SSA Consultants

9331 Bluebonnet Boulevard

Baton Rouge, LA 70810

18115 Magnolia Bend Road

Greenwell Springs, LA 70739

(225) 261.0469

(225) 769.2676 (O)

(225) 767.6802 (F)

(225) 324.8874 (C)

EMAIL: cpourciau@consultssa.com

Audit Committee

D.O.B. 11/22

Katherine Robins (3rd Term, 5 Years)

Finance & Executive Committee

Realtor/Associate Broker
RE/MAX Real Estate Group
First Mortgage Services
4864 Bluebonnet Blvd, Suite B
Baton Rouge, LA 70809
12818 Stuttgart Avenue
Baton Rouge, LA 70816

(225) 295-3800 (W)

(225) 295-3880 (F)

(225) 288-2700 (C)

EMAIL: katherinerobins@gmail.com

D.O.B.

2nd Past Chair (Charter/9Terms 18Years)

Audit Committee

Sgt. Ardie J. Scott, Jr.
Winnfield Funeral Director (Retired)
5834 Grand Drive

Baton Rouge, LA 70812

(225) 346-5933 (O)

(225) 355.8282 (H)

(225) 346-5934 (F)

(225) 266-6177 (C)

EMAIL: ardie@winnfieldfh.com

D.O.B.

12/16/41

Kenyetta Q. Nelson-Smith, Ph.D.
Community & Economic Development – Assistant Specialist
Southern University Agricultural Research & Extension Center
Ashford O. Williams Hall
P. O. Box 10010
Baton Rouge, LA 70813
990 Bayberry Avenue
Baton Rouge, LA 70807
(225) 771.2242 (W)
(225) 771.2861 (F)
(225) 505.8779 (C)

4th Immediate Past Chair (6th Term, 11 Years)

Finance & Executive Committee

Pastor Stephen J. Wallace
River Community Church
36367 Old Perkins Road
Baton Rouge, LA 70810
12923 Old Hammond Highway
Baton Rouge, LA 70816

(225) 275-4798 (H)

(225) 772-5579 (C)

EMAIL: steve@rivercommunity.org

D.O.B.

9/29/55

Term Durations

Charter	-	10/2/92 - Present	3rd Term	-	1997/98
1st Term	-	1993/94	4th Term	-	1999/2000
2nd Term	-	1995/96	5th Term	-	2001/2002
			6th Term	-	2003/2004
			7th Term	-	2005-2006
			8th Term	-	2007-2008
			9th Term	-	2009-2010
			10 th Term	-	2010-2012

URBAN RESTORATION ENHANCEMENT CORPORATION
CURRENT LISTING OF BOARD MEMBERS

June 2009

OFFICERS:

Chair (4th Term/7 Years)

Gail S. Adkins
Attorney, EBRP District Attorney's Office
P. O. Box 1901
Baton Rouge, LA 70821
16275 Flannery Road
Baton Rouge, LA 70816
(225) 389-3404 (W)
(225) 389-8350 (F)
(225) 252-3775 (C)
EMAIL: gsadkins@hotmail.com

Finance & Executive Committee

D.O.B.

Vice Chair (4th Term, 7 Years)

Dr. Ronald T. Jackson, CHBC
CEO LEAD Training Resources Group
& Joy Corporation/Jubilee Fellowship
3650 Highway 19, Suite C
Zachary, LA 70791
6671 Maple Street
Zachary, LA 70791
(225) 654-7539 (H)
(225) 654.1596 (C)
(225) 654-1596 (F)
(225) 938-2533 (C)
EMAIL: rtjack@bellsouth.net

Finance & Executive Committee

D.O.B. 9/18/62

Treasurer

Jonathan Shaw (3rd Term, 5 Years)
Disability Program Navigator
1720 Elvin Dr
Baton Rouge, LA 70810
(225) 761.1664 (H)
(225) 772.8323 (C)
EMAIL: jshaw70@earthlink.net

Finance & Executive Committee

D.O.B. 1/23/70

Secretary

Gloria Winchester (2nd Term, 4 Years)

Mortgage Lender

5328 Government Street

Baton Rouge, LA 70806

(225) 376.4512 (O)

(225) 381.0914 (F)

(225) 810.9942 (C)

EMAIL: gwinchester@whitneybank.com

Finance & Executive Committee**Current Board Members & Past Chairs****1st Past Chair (Charter/9 Terms/18 Yrs)**

Willie Hawkins, Ext. Asst. to Vice-Chancellor

Louisiana State University

5952 Larchwood

Baton Rouge, LA 70812

Systems Office

Baton Rouge, LA 70803

(504) 578-0335 (W)

(225) 356-6588 (H)

(225) 952-3691 (P)

(504) 578- (FAX)

EMAIL:

Audit Committee Chair

D.O.B. 4/7/45

Jada L. Lewis (2nd Term, 4 Years)

Youth Representative, Glen Oaks High School

6315 Greenwell Street, #59

Baton Rouge, LA 70812

(225) 358.4364 (H)

EMAIL: jada1792@yahoo.com

Audit Committee

D.O.B.

Craig Pourciau (2nd Term, 3 Years)

Senior Partner

SSA Consultants

9331 Bluebonnet Boulevard

Baton Rouge, LA 70810

18115 Magnolia Bend Road

Greenwell Springs, LA 70739

(225) 261.0469

(225) 769.2676 (O)

(225) 767.6802 (F)

(225) 324.8874 (C)

EMAIL: cpourciau@consultssa.com

Audit Committee

D.O.B. 11/22

Katherine Robins (3rd Term, 5 Years)

Finance & Executive Committee

Realtor/Associate Broker
RE/MAX Real Estate Group
First Mortgage Services
4864 Bluebonnet Blvd, Suite B
Baton Rouge, LA 70809
12818 Stuttgart Avenue
Baton Rouge, LA 70816

(225) 295-3800 (W)

(225) 295-3880 (F)

(225) 288-2700 (C)

EMAIL: katherinerobins@gmail.com

D.O.B.

2nd Past Chair (Charter/9 Terms 18 Years)

Audit Committee

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			7th Term	-	2005-2006
			8th Term	-	2007-2008
			9th Term	-	2009-2010
			10 th Term	-	2010-2012

Executive Director

Emel J. Alexander, MPA

P.O. Box 73032

Baton Rouge, LA 70874

(P): 225.356.8871 ext: 210

(F): 225.357.UREC (0976)

(E): ealexander@urecbr.com

"ATTACHMENT E"
Disclosure and Certification Statement

Contractor's Name: DONALD C DEVILLE CPA

Contractor's Mailing Address: 7829 BLUEBONNET BLVD
BATON ROUGE LA 70816

Organization Type:

Private entities required to register with the Secretary of State's office must be in good standing with that office. Sole Proprietor

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

SAME AS ABOVE

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

SAME AS ABOVE

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

N/A

☒ I hereby certify that this organization has no outstanding audit issues or findings.

☐ I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.

Donald C Deville CPA
(Name and Title of Contractor)

DONALD C DEVILLE

"ATTACHMENT E"
Disclosure and Certification Statement

Contractor's Name: Connectivity Two, Inc.

Contractor's Mailing Address: 1938 Wooddale Blvd, Baton Rouge LA 70806

Organization Type: Technology

Private entities required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

Trinard Franklin

1938 Wooddale Blvd, Baton Rouge LA 70806

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

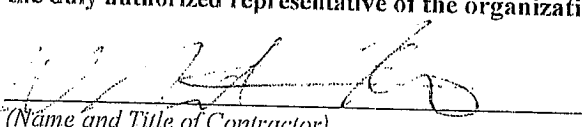


I hereby certify that this organization has no outstanding audit issues or findings.



I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.


(Name and Title of Contractor)

Mr. Trinard Franklin